

WPPA

Presentation Guidelines

Adapted from

Association for Psychological Science (APS)

Guidelines for preparing your materials and organizing a professional delivery of your work at the 2026 WPPA 10th Annual Convention, May 29-31, 2026, in Claremont, CA, USA.

Submitted Talk – Podium Presentation Guidelines

Submitted accepted for podium presentations are live, in-person scheduled in assigned meeting rooms.

Session Format

- **Sessions are 50 minutes long.**
- **3 Papers per Session: 10–12 minutes** of prepared remarks and slides, 3 minutes for Q&A audience questions.
 - Note: Session Chair may hold questions until all papers end.
- **2 Papers per Session: 20–23 minutes** of prepared remarks and slides, 3 minutes for Q&A audience questions.
 - Note: Session Chair may hold questions until all papers end.
- **Session Conclusion: Q&A: 5 minutes** for audience questions
- **You must stay within your allotted presentation time.**
- **Each Room will have a Session Chair.** Check in with your Session Chair as soon as you arrive in your presentation room.
- **Your Session Chair will help you stay within your time limit.** using SIGNS: 5 minutes, 1 minute, and  STOP – Time's Up.
- **Session Chair will manage the Session and Q&A**
Q&A for all presentations may be held directly after each talk or held until the end of all talks at the Session Chair's discretion.
The Session Chair will alert the audience when two-minutes remain, allowing for their summary remarks and permitting all attendees to efficiently clear the room and move on to their next scheduled session.

Presenter Arrival & Check-In

- **Please arrive to your session with your presentation loaded onto your own laptop with your correct AV connector.**
 - **Please report to your assigned room 15 minutes before your scheduled start time** and check in with AV and your session Chair.
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Symposium Presentation Guidelines

Accepted symposia feature live, in-person presentations scheduled in blocks that include multiple presenters plus discussion time.

Session Format

- **Sessions are 50 minutes long.**
- **Introductions & Presentations:** Presenters deliver individual talks organized around the Symposium topic.
- **Discussion:** Substantial time should be reserved for audience discussion and audience Q&A.
- **Total Time:** 60 minutes.

Arrival & Check-In

- **Please arrive to your session with your presentation loaded onto your own laptop and correct AV adaptor.**
 - Report **15 minutes** before the session to set up and test AV.
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Workshop Presentation Guidelines

Accepted symposia feature live, in-person presentations scheduled in blocks that include multiple presenters plus discussion time.

Session Format

- **Sessions are 50 minutes (Saturday) and 80 (Sunday) minutes long.**

- **Introductions & Presentations:** Presenter(s) offering a Workshop are free to create a program in the format of their choosing.
- **Discussion:** Substantial time should be reserved for audience discussion and audience Q&A.
- **The Workshop Chair** will be responsible for managing their time, providing the attendees with their content, goals, methods, and be mindful of the time allotted. When concluding with a Q&A or Discussion, it is helpful to alert the audience when three - minutes remain, allowing one or two more questions, offering your summary remarks then permitting all attendees to efficiently clear the room and move on to their next scheduled session
- **Total Time:** 50-80 minutes.

Arrival & Check-In

- **Please arrive to your session with your presentation loaded onto your own laptop and correct AV adaptor.**
- Report **15 minutes** before the session to set up and test AV.

Poster Presentation Guidelines

Authors are required put up their prepared posters up at 7-7:30am Saturday morning (May 30, 2026) on the second floor of Burkle Hall – Claremont Graduate University. Posters will be displayed all day. You are required to be present at the in-person scheduled poster session **Saturday Evening from 5-6pm** during the Wine & Cheese Celebration.

All accepted posters will have an individual number assigned (easel) and a 10-minute Poster First Author (and others, if desired) appointment during the conference day (Saturday, May 30, 2026) to meet with the WPPA Poster Award Committee.

Poster Format

- **Orientation & Size:** You will be provided with one side of a free-standing easel, designed to fit within the standard size: scientific poster formats of **A0 – 84.1 cm wide by 118.9 cm high**

(33.1 inches wide by 46.8 inches high), in either landscape or portrait orientation.

- **Design:** Large headings, clear visuals, and text readable from 3 – 4 feet. Include a short summary and 2–3 key takeaways.
- **WPPA Poster Guidelines for 1st time presenters sent separately.**
- **Research Posters:** Please remember to include: Title and Authors, Academic Affiliations, Abstract, Literature Review or Theoretical Background, Methods (Participants, Procedures, Materials, Results (Data - Charts, Tables, Images), Discussion, Conclusions, and References.
- **Display:** Mounting your poster on foam core or poster board is required for easel presentation.

Onsite Preparation

- **Set-up:** Please arrive at 7am to set-up your poster.
 - **Poster Number & Appointment:** Check your assigned poster number and your assigned 10-minute appointment time to meet with the WPPA Poster Committee. This is a friendly conversation to share your work. Poster awards will be given based on the abstract submission plus your presentation. You must be present to be considered for a poster award. The poster author appointments will be scheduled sequentially within one hour during the conference day during one of the slotted hours.
 - **Please arrive 10 minutes before your scheduled appointment time with the WPPA Poster Committee.**
 - **Prepare a 60–90 second “elevator pitch”** to quickly share your work with poster attendees. You are also encouraged to engage your audience by asking them about their interest in this work, their own research/experience. You may also create 2-3 discussion prompts focusing on important aspects of your work.
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What to Expect During Your Session (All Submission Types)

- **Arrival:** Arrive early as noted above so you are ready to start on time.
 - **AV Set-Up:** A standard AV is provided in session rooms (LCD projector, screen, microphone, and speakers) is provided for all Keynotes, Podium Presentation Talks, and Symposia. **All presenters including symposia presenters must supply their own laptop.**
 - **Session Support:** WPPA staff may be available to assist, but presenters are responsible for starting and facilitating their sessions.
Session Chairs: All sessions will include a designated Session Chair equipped with Session Chair Guidelines and warning signs for the presenter signaling with small SIGNS: 5 minutes, 1 minute, and  STOP – Time's Up.
 - **Timing:** Sessions will end at the scheduled time; please respect the schedule to avoid delays for the next presentation.
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Registration and Event Access

All attendees, including presenters and authors, must register and pay the appropriate registration fee to participate in the WPPA 2026 Annual Convention. No one, including presenters and authors, will be permitted into any Convention session without registering.

Visit the [WPPA 10th Conference Registration](#) webpage to register and view rates.

Additional Information

Note: Acceptance notifications were sent in February and March 2026. Scheduling information is being sent in April 2026.

Helpful Links. TO BE EDITED

- [Conference Information](#)
- [Registration WPPA Online Portal](#)
- [Program-at-a-Glance](#) Coming Mid-May
- [Featured Speakers](#) Coming Soon
- [Traveling to LA – The Entertainment Capitol of the World – Things to Do](#)
- [WPPA Hotels nearby - Reserve Your Room – Direct booking](#)
- [Priceline, Expedia, Booking.com, and Hotels.com offer many affordable accommodations for May 29-31, 2026. You may also check out Airbnb.com and Vrbo.](#)

Airports: Plan Your Trip

- [Claremont Graduate University \(CGU\), Claremont, California](#) is in the Los Angeles Metropolitan area. The nearest airport is Ontario International Airport (ONT) with Hollywood Burbank Airport (BUR), Long Beach Airport (LGB), and John Wayne Airport (SNA) not far away.
- [Los Angeles International Airport \(LAX\)](#) is about 50 miles (80 km) from CGU campus with ground transportation ([Metrolink trains](#), auto, bus, Uber, Lyft services. Some hotels provide shuttle buses as well.
- [Burkle Hall – Claremont Graduate University Campus Information](#)